



North Devon Council

MeetingDate

Request for Waiver

1. NAME AND JOB TITLE OF OFFICER REQUESTING WAIVER:

Paul Burton, Service Manager (Refuse and Recycling)

2. TITLE OF PROPOSED CONTRACT:

Hire of Temporary Baler

The proposed contract for the above will be between £5,000 and £74,999.99.

With this RFW I include a copy of the specification or brief which has been prepared for this contract and which details the goods, services and/or works which will be provided.

Specification Attached (and provide a brief description of the contract below):
The current plastic baler is mechanically unsound. It breaks down frequently, causing loss of income, from materials having to be sent out un-baled/loose. It also causes operational issues as crews can't unload here and have to drive elsewhere to unload their lorries. See Appendix A below

I can also confirm that the contract terms which will be used for this contract will be the Council's standard terms and conditions for goods and services or (where relevant) works or, where this is not the case, I have sought the approval of Legal Services to the alternative terms and conditions that I propose to use for this contract.

In accordance with the Council's Contract Procedures Rules, three alternative quotes should be obtained and the lowest quotation should be accepted.

I can confirm that I have sought advice from Legal Services and we have agreed that it is appropriate that this requirement be waived for the following reason(s):

*(Delete A, B **OR** C as applicable)*

A

B Received fewer than three price quotes

C

NOTE: This form, and the decision, must be kept on file and properly recorded for audit purposes.

It is a legal requirement that details of the contract being procured pursuant to this RFW must be included on the Council's Contract Register. A copy of this RFW must be sent to supplyingndc@northdevon.gov.uk immediately following approval.



3. THE PROPOSAL IS TO AWARD THIS CONTRACT TO THE FOLLOWING SUPPLIER:

Waste Equipment, Supplies Ltd, Unit A1, Varis Business Park, Challenge Way, Blackburn, BB1 5QB

4. DETAIL

I can confirm that, despite non-compliance with the requirement to seek at least three quotes, the award of this contract to the above supplier will be best value for the Council for the following reason(s):

It is the cheapest quote over 24 months and provides the best value for money. Waste Eqpt only quoted for 2 years, where as Middletons quoted for 12 months and 24 months. If we exceed the agreed period, Middletons will charge a fee of £3640 per month. Meaning that if we went with Middletons for 12 months and it over ran by two months, the contract would be more expensive than Waste Eqpt Supplies.

Where quotes were received (option B or C above) please provide summary information below:

Quotation 1:

Does the quotation conform to the provided specification? Y / N
(If no, please provide detail)

Supplier Name: WASTE EQUIPMENT SUPPLIES

Quotation Price: £57,300 (24 MONTHS)

Quotation 2:

Does the quotation conform to the provided specification? Y / N
(If no, please provide detail)

Supplier Name: MIDDLETON ENGINEERING

Quotation Price: £50,850 (12 MONTHS)

Quotation 3:

Does the quotation conform to the provided specification? Y / N
(If no, please provide detail)

Supplier Name: MIDDLETON ENGINEERING

Quotation Price: £88,880 (24 MONTHS)

(Add more as appropriate)

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5. DECISION TO BE MADE BY: Head of Environmental Enhancement

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To be completed by Decision Taker:

6. REQUEST FOR WAIVER AUTHORISED BY DECISION TAKER?: Y

7. DECISION TAKER'S COMMENTS: I am happy to approve this request for waiver as the council has made reasonable attempts to gain quotes from three separate companies. Only two companies have responded with compliant bids, with Waste Equipment Supplies providing best value for money.

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Appendix A

Specification for Recycling Baler Hire Services



North Devon Council is looking to hire a Recycling Baler with delivery, installation, maintenance package and warranty included, to fit in with our existing conveyor & sorting equipment.

Your product must adhere to the following criteria:

1. We require the dimensions of the baler to be close to or within the limits of:

- 1.1 150cm height (maximum)
- 1.2 80 to 100 tonne press with conveyor

2. Bale Capacity

- 2.1 up to 12 tonne a day
- 2.2 500 – 600kg bale weight approx.

3. Contract Term

- 3.1 Please price for a 12, 18 and 24 month hire contract
- 3.2 Up to 24 months option to extend
- 3.3 Please see attached our Standard Goods & Services Terms & Conditions

4. Breakdown Response

- 4.1 24hr call out response time

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5. Location

5.1 To be delivered & installed at:

Waste & Recycling
Brynsworthy Environment Centre
Fremington
Barnstaple
Devon
UK
EX31 3NP

6. Timetable

Task	Dates
Advertise	11/10/22
Response Date	25/10/22
Assessment	25/10/22 – 27/10/22
Contract Award	28/10/22
Contract Start Date	07/11/22

7. Clarifications

7.1 Should you have any questions, queries or clarifications in regards to this contract, please submit them as a message via the procurement portal www.supplyingthesouthwest.org.uk for transparency and audit purposes.

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